

**Meadowlark Service League
39th Annual
“Homes for the Holidays”**

***Red Barn Holiday Boutique
Sunday, December 10, 2017***

Merchandise & Craft Vendor Registration Information

Description of the Event:

- Boutique sale located in the restored Red Barn at the Camarillo Ranch, 201 Camarillo Ranch Rd., Camarillo.
- Held in conjunction with Tour of 4 Camarillo homes showcased for the holidays.
- Boutiques will be open from 10 a.m. until 5 p.m. Home Tour will be held from 1 p.m. to 5 p.m.
- Refreshments for tour attendees and shoppers will be served.
- Home Tour ticket will include admission to Holiday Boutique. The public will be invited and will pay no admission fee for the Holiday Boutique.
- Holiday Boutique will be advertised in advance.
- Approximately 1,000 people are expected to attend.

Vendor Information and Requirements:

- Payment is due with application. Spaces in the Red Barn are offered as follows:

Standard Space:	\$100	(1) 10' x 7' space
Premier Space:	\$150	(1) 10' x 7' premier space
Large Premier Space:	\$250	(1) 20' x 7' premier space
Electrical connection:	\$ 15	
Table Rental	\$ 20	per 6 ft. or 8 ft. table
- Percentage: Vendor to pay 15% of gross sales to Meadowlark Service League at conclusion of event.
- Proof of insurance must be provided. \$2 million General Liability, \$1 million each occurrence is required. Insurance for the event only can be purchased through MSL for \$50.
- Read, sign registration form, and return with proof of insurance and payment. Applications will be accepted on a first come basis subject to MSL approval.

Additional Vendor Information:

No refunds available after November 13, 2017

Set-up time: 8 a.m. – 10 a.m. **Vendors must be set-up by 10 a.m. and remain open until event closes at 5:00 p.m.**

MSL will provide rentals of 6' or 8' tables for \$20 each if paid in advance. Vendor will supply all merchandise, table linen, chairs and shopping bags. Vendor is responsible to collect payment (taxes included) from shoppers. **Please note: Bring a chair - chairs are not available.**

For more information, please call Cathy Frields (805) 657-6688 or Barbara Hemmens (805) 983-4575 or email cathy.frields@gmail.com

Meadowlark Service League Benefiting Ventura County Based Charities

Meadowlark Service League
39th Annual "Homes for the Holidays"
Red Barn Holiday Boutique
Merchandise & Craft Vendor Registration Form

Sunday, December 10, 2017 from 10 a.m. to 5 p.m.
 Camarillo Ranch House, 201 Camarillo Ranch Road, Camarillo, CA 93010
www.MeadowlarkServiceLeague.com

Business Name: _____ Contact Name: _____

Address: _____ City/State/Zip _____

Email: _____ Cell #: _____

Merchandise Description: _____

Vendor space is limited; we are accepting applications on a first come basis subject to MSL approval.

VENDOR RESPONSE

In addition to the Table Fee, each vendor is required to show proof of insurance and to pay 15% of gross sales to the Meadowlark Service League at the conclusion of the event.

_____ Standard Space:	\$100	10' x 7' space	\$ _____
_____ Premier Space:	\$150	10' x 7' premier space	\$ _____
_____ Large Premier Space:	\$250	20' x 7' premier space	\$ _____
_____ Yes, I have the required insurance. COPY IS ENCLOSED			
_____ I need to purchase insurance from MSL for \$50			\$ _____
_____ Electrical Connection	\$ 15		\$ _____
_____ Rental of 6' or 8' table	\$ 20 each	_____ tables @ \$20	\$ _____
Total Enclosed - make check payable to Meadowlark Service League			\$ _____

Waiver: Meadowlark Service League (MSL) reserves the right to refuse any vendor application. Should this occur, the fee will be refunded. MSL or any of the sponsors shall not be held responsible for any loss or damage due to fire, accident, theft, weather, or any other loss or injury whatsoever. Spaces are not insured by MSL. Vendor assumes full liability for protection, care or maintenance of vendor's property.

Please sign, acknowledging that you have read all of the information, rules and regulations and agree to be bound by this contract.

 Vendor Signature

 Date

RETURN COMPLETED FORM WITH PAYMENT TO
Cathy Frields
 2308 Avenida San Antero
 Camarillo, CA 93010
 (805) 657-6688 or cathy.frields@gmail.com